

MS PAC Meeting
8:30 AM Monday, September 9, 2019
Meeting Minutes

1. Attendance
Hugh Duffy, Jessica Beckermann, Jaime Harris, Michelle Forrester, Angie Holcomb, Salle Beckwith, Lisa Gerber, Carol Lyons, Kris Thompson, Amy Jorczak
2. Great Start to the year
Mr. Duffy stated that it has been a great start to the school year. The middle school has the largest number of students in a long time. 6th graders got the hang of their lockers quickly. There were a few issues with students not knowing buses but that got worked out.
3. Visitor Passes
All visitors must check in at the office and wear a visitor pass. Please don't be offended if staff member request that you follow this procedure — even if you are a regular up at school.
4. Box Tops and Coburns
The KwikTrip milk moola program has ended, no collection of milk tops. We are continuing to collect Box Tops. Kris Thompson will check with Mrs. Kreyer about who will be cutting and mailing the boxtops.

We also continue to use the Coburns/Marketplace school fundraiser. Kris Thompson will type up the instructions for both and make it available to parents.
5. Homecoming and Float Building
Homecoming is the week of October 7th - 11th. Ms. Williamson will contact PAC if the students need any help with the float.
6. Copy, Laminating and Bulletin Boards
We noticed that the bulletin boards we decorated last year were not used very much and think maybe it was time for something new. After discussion we decided that bulletin boards should be something spearheaded by teachers. We are happy to decorate as they like, but would like them to make the decisions because they know better what is needed. Mr. Duffy agreed to talk to the teachers about this.
7. Quarterly Teacher Appreciation
We decided to continue our “treat day for teachers” once a quarter. We ask PAC members to bring a snack for the teachers — something that can be left out all day. Dates will be Wednesday, October 9th, Wednesday, January 15th, and Wednesday, March 4th.
8. District PAC report
District PAC meets 1st Wednesday of the month October thru May at 8:15 in the district conference room. It is helpful if someone from the MS PAC attend and report back to the rest of us. Several attendees agreed to do this.
9. How to get items on the agenda
Anyone who would like to add to the agenda should get topics to Mr. Duffy by the last Friday of the month. Additionally there is always time at the end of each meeting for questions and other topics for discussion. It is nice to know ahead of time what topics will be discussed. Mr. Duffy agreed to get agenda out 1 week prior to the meeting.
10. Conferences
There are two dates this year for fall conferences: Monday, October 7th and Wednesday, October 9th from 3:45 PM - 7 PM. Parents may come either date. You do not sign up for specific times but instead go to the classrooms you are interested in. Mr. Duffy stressed that parents who have issues or concerns should not wait until conferences to address them. Any issues can and should be brought to the teacher or Mr. Duffy (hduffy@hayward.k12.wi.us)

10. Other Topics

Question was raised about 8th grade math placement. There are three levels of mathematics in 8th grade: prealgebra, algebra 1A, algebra 1A/1B. Students in algebra 1A/1B receive a high school math credit. Placement is determined by recommendation of 7th grade math teacher.

Comment about how helpful and informative 6th grade teacher emails were and question was raised about how often teachers will communicate this year. For core classes teachers are expected to communicate to parents at least once every two weeks. Related arts teachers are expected to communicate as appropriate.

Suggestion was made to have Mrs. Kane attend PAC meeting in the spring to discussion transition to high school and class selection process.

Weekend meals program continues, however, far fewer students have signed up this year. Mr. Duffy is concerned that not all families received the information about how to sign up for meals. PAC agreed to work on getting information out to parents.

Angie Holcomb and Kris Thompson agreed to put together a PAC table for conferences.

11. Next Meeting and Communication

It was agreed to communicate via email and the Facebook page. The FB page is Hayward Middle School PAC. Angie Holcomb has agreed to keep up the FB page and Kris Thompson has agreed to monitor the email. We will be transitioning to the new email address. We will also forward meeting minutes to Janelle Disher for the district website.

Topics for October meeting will include update on new staff.

Meetings will be 2nd Monday of each month at 8:30 in the middle school conference room. Next meeting is Monday, October 14th at 8:30.