

Hayward Middle School November PAC Meeting Minutes
8:30 AM Monday, November 11, 2019

1. Introductions and Attendance:
Hugh Duffy, Michelle Forrester, Lisa Gerber, Salle Beckwith, Carol Lyons, and Kris Thompson
2. ALICE Drill
ALICE (Alert, Lock Down, Inform, Counter, Evacuate) is the emergency preparedness training that the school performs once a quarter. The school practices what to do if there is an intruder. It involves presenting students with a situation and having conversations about what to do. The first quarter ALICE drill was conducted and it went very well. There will be three more drills this year. Reminder that if students are evacuated the meeting place is the Hayward Wesleyan church or wherever is safe.
3. Bags Tournament/Dance Review
The bean bag tournament and dance went very well. They had 152 teams participate in the tournament and the students raised over \$500 for the Hayward food shelf.
4. Choir and band teachers are looking for help with hand out, collection, and washing of concert shirts. Kris Thompson will email the teachers and get details of when help is needed and send out the request on email and Facebook.
5. Open Study continues every day after school except the last day of the week from 3:30 - 4:45 PM. It is staffed by a teacher and gives students an opportunity to get extra help, complete make-up work or get all their work done before heading home. Students have access to computers and other materials that they might not have at home. At 4:45 there is a bus from school out to the Boys and Girls Club. The program has been expanded to include open study at the high school and intermediate school, same time and details.
6. Wreath Project
We evaluated last years wreath project. We liked that it was an opportunity for students to give something to the community. We liked the creativity and found some students really enjoyed it. The delivery was great and the wreaths were well received. However, the wreaths dried up quickly and were messy. Students also had a door decorating contest and so some teachers felt there were too many things during a busy time. Also, making the wreaths was time consuming and bit overwhelming. Because of the schedules, many students weren't able to participate and the decorating was left to a few students.
We decided to do the project again but on a smaller scale. We will get 8 wreaths — two for each grade and two for special education classes. Student volunteers will decorate and we will deliver to nursing homes in the area. Michelle Forrester will contact Colleen Neff and get the wreaths (either donated or purchased). We will deliver the wreaths to the school on Dec. 9th. Students will have until Dec. 12th to decorate with materials they bring in themselves. We will donate them on Dec. 13th.
7. Next meeting: December 9th 8:30 AM.