

**Hayward Middle School November PAC Meeting Minutes**  
**8:30 AM Monday, January 13, 2020**

1. Introductions and Attendance:

Hugh Duffy, Michelle Forrester, Lisa Gerber, Salle Beckwith, Carol Lyons, Angie Holcomb, Maria Becker, Jaime Harris, and Kris Thompson

2. Jody Kane - 8th grade registering for high school

Mrs. Kane gave a very informative presentation about 8th graders registering for high school classes. There was lots of information; the highlights are summarized below:

- She is going to language arts classes each week for short presentations to students about various parts of h.s. registration. Students will be working through a document on Google Classroom that involves answering “What’s My Plan?”, choosing activities, electives, core classes, etc. Parents will have access to this via google classroom and students were asked to show the document to their parents. It is a work in progress and should be completed by early March.
- Students officially complete registration using Skyward end of March or beginning of April. Parents need to sign off on the Skyward registration.
- Question was asked about the difference between honors classes and regular classes. The only honors classes offered to freshmen are Honors English 9 and Honors Physics First. Both are placed based on 8th grade teacher recommendation. If a student would like to be recommended for honors classes, they should talk to their 8th grade teacher.
- Mrs. Kane will be sending out an email to all 8th grade parents with details of registration process in early February. She will include an easy access link to the updated high school handbook for the 2020-21 school year.
- 28 credits are required to graduate, 10 credits each year is a full schedule with no study halls. Students can take 8-10 credits per year and be on track to graduate. There is a study hall option for each quarter and each study hall would be a reduction of 0.5 credit. For example, study hall all 4 quarters equates to 8 credits on their schedule, two study halls = 9 credits, etc. Check high school handbook for list of classes offered and requirements.
- AP classes offered are US History, Art Studio, Calculus, Chemistry, Statistics, and English. Not all classes are offered each year and some have prerequisite courses. Students interested in any of these classes during high school should figure out when they’re offered and plan well ahead to meet prerequisites and fit into their schedule.
- There are two high school guidance counselors: students with last names A - K have Mr. Morgan, L - Z Mrs. Eckes.

3. State Testing/Report Card

Results from last year’s state tests showed the middle school on the high end of “Met Expectations”. The ELA score dropped a bit from the previous year. Staff are currently digging through the data. They plan on using achieve time to have specific groups of students work on skills that seem to have been missed.

4. Solo/Ensemble Competition Help

Hayward is hosting this year's band and choir solo and ensemble competition on Saturday, February 1st. The music department asked for PAC help with the lunch for the judges and for 9 volunteers to help with check-in and monitoring the sites. We discussed this and felt that Saturdays are really busy days for our families and our PAC volunteer list is very small and felt we couldn't find 9 all-day volunteers. We did agree to help them by providing the lunch for the judges. Kris Thompson will put together a menu and get a request out via email to our PAC.

5. Open Study

Open study continues every day after school except the last day of the week from 3:30 - 4:45 PM. It is staffed by a teacher and gives students an opportunity to get extra help, complete make-up work or get all their work done before heading home. Students have access to computers and other materials that they might not have at home. At 4:45 there is a bus from school out to the Boys and Girls Club. The program has been expanded to include open study at the high school and intermediate school, same time and details.

6. February Food Shelf Workers

The middle school will help again this year with packing weekend meals at the food shelf during the month of February. Packing is done from 10:45 to 11:30 at the Hayward Food Shelf on Fridays. This is mostly done by the students. Mrs. Burns and Mrs. Wampole will bring students to and from the food shelf. The only day we need parent help is on Tuesday, February 18th. Because of Birkie week and no school, it is a larger bag of food to pack and extra help is needed. We are looking for 2-3 parents to help that day.

7. Reminder Thursday, January 23rd is the end of the 1st semester.

8. Reminder NO SCHOOL on Friday, January 24th

9. Treats for Teachers Day is Wednesday, January 15th.

Thank you to those who helped with this by bringing in food for the teachers. The next treat day is Wednesday, March 4th.

10. New Business

Microwave was discussed again. The microwave was removed because the state inspector cited the lunchroom because it wasn't clean on inspection. Chartwell does not want the responsibility of cleaning it daily. Students were warned to keep it clean themselves but couldn't seem to comply. The comment was made that students may not be able to keep it as clean as state inspection requires. We are still hoping to find a solution so that students have access to a microwave to heat lunches. It was suggested that maybe we find a different place for the microwave. We have tabled the discussion for now but will revisit later this year.

7. Next meeting: February 10th 8:30 AM.